



TOWN OF LA CONNER APPLICATION FOR HOME OCCUPATION CLASS I

File # _____

Date of Application _____

APPLICANT:

NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

PHONE _____

PROPERTY OWNER:

NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

Washington Department of Revenue Number (UBI) _____

Description of Home Occupation: _____

Location (*street address and legal description*) _____

The following information must be submitted before your application can be processed:

- 1) Is this your primary residence? _____
- 2) Home Occupation will be in:
Residence _____ Gross Sq. Ft. _____
Accessory Building _____ Gross Sq. Ft. _____
- 3) Gross floor area (in sq. ft.) used for business _____
- 4) Number of employees and relationship: _____
- 5) Do you plan to have any exterior displays, exterior alterations, expansions for parking, exterior storage or any other indication of a home occupation or variation from the residential character of the premises? _____
- 6) Size of sign, if applicable (3 sq. ft. maximum allowed) _____
Location: _____
- 7) Do you plan to use any electrical or mechanical equipment that could change the fire rating of the structure, create visible or audible interference in radio or television receivers, or cause fluctuations in line voltage outside the dwelling unit? _____
- 8) Number of parking spaces provided (only 2 additional vehicles allowed) _____
Location: _____
- 9) Are you planning to remodel or renovate to accommodate the business? _____
- 10) Is the home in the Historic District? _____

- 11) Other permits/licenses required:
_____ Sign _____ Change of Use _____ Conditional Use
_____ Variance _____ County _____ State/Federal
- 12) Evidence of Property Ownership

In accordance with LCMC 15.110.070 the establishment of a Home Occupation requires a permit granted by the Town of La Conner Planning Director. The applicant must comply with all of the following conditions:

- 1) The dwelling must be the primary residence of the applicant.
- 2) The occupation or profession shall be carried on wholly within the principal building or other structure accessory thereto, and it shall utilize no more than 25% of the gross floor area of the building.
- 3) Not more than one person who is a member of the applicant's immediate family and who is not a resident in the applicant's home may be employed.
- 4) There shall be no exterior display, no exterior alteration of the property including expansion of parking, no exterior storage of materials and no other exterior indication of a home occupation or variation from the residential character of the premises. A sign not exceeding three square feet, identifying the name of the business, may be attached to the building on the premises.
- 5) No use shall require structural alterations to the interior of the building which changes the residential character thereof.
- 6) The use of electrical or mechanical equipment that would change the fire rating of the structure or create visible or audible interference in radio or television receivers or cause fluctuations in line voltage outside the dwelling unit is prohibited.
- 7) In no case shall the home occupation cause more than two additional vehicles to be parked on or near the premises, on a regular basis.
- 8) Any equipment or process used in a home occupation shall comply with Chapter 15.120 of the La Conner Municipal Code.

I hereby certify that I will comply with all conditions listed above

Applicant Signature _____
Property Owner Signature _____

Date _____
Date _____

<u>OFFICE USE ONLY</u>		
Fee Paid: _____		Date _____
Receipt Number: _____		
Approved: _____		
Planning Director		